

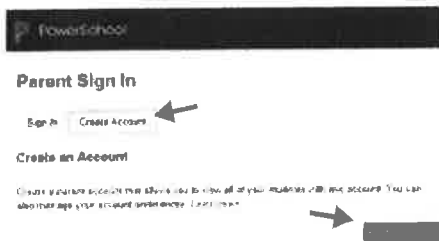
NEW TO PARENT PORTAL?

The PowerSchool Parent Portal connects parents to their child's education. In addition to managing student contact and medical information, parents have real-time access to attendance, grades and assignments, notifications preferences, and more. These instructions will help you get started!

1 Portal.BuncombeSchools.org

Visit Portal.BuncombeSchools.org to access the Parent Portal. Alternately, on your school's website, look for the Parent Portal button.

2 Create an Account



Click the Create Account tab, and then the Create Account Button.

Create Parent Account

Parent Account Details

First Name
Last Name
Email
Desired Username
Password
Re-enter Password
Password must *Be at least 7 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account.

1	Student Name	Access ID	Access Password	Relationship
				-- Choose

Enter your parent details:

First/Last Name, Email, Username, Password, etc.

Link students to your account:


Access ID is Student Number with Z on the end
Example: 12345678Z


Access Password is Student's Date of Birth:
Example: 4232001 for April 23 (no leading zeroes)

Scroll to bottom and select Enter.

3 Update Contact Info

Log in using your new Username and Password. Select the **Contact Information** button at the bottom of the main menu to update your address, phone numbers, emergency contacts, etc. (When re-enrolling a current student, this section will also prompt your for student medical information.)

 Look for this button in the Parent Portal **Navigation** menu. (Left side of screen, near the bottom.)

 To comply with COPPA, I affirm that I am 13 years or older.



You'll need to agree to comply with the Children's Online Privacy Protection Act (COPPA) to begin.

Date of Birth for Kevin
(The date of birth must be in MM/DD/YYYY format)

Then, you'll be prompted to enter your child's date of birth as mm/dd/yyyy (Example: 04/23/2001).

TIPS: Once each section is complete, a green **Submit** button will appear. If no such button appears, please look for **required** areas in red text, and enter this information. • If a phone number is not available, you may enter 828-000-0000. • If no email is available, look for a check box to indicate no email address.